

## Live Events:

- Heather's presentations use a heavy amount of images, all embedded into her keynote deck that she runs from her Dell Inspiron 14 5000. Due to the custom nature of her presentation, it is not possible to run the slides from another machine or provide them prior to the presentation.
- Heather normally requires no more than thirty minutes for a sound check, which should take place within two to three hours of her presentation time with attendees not in the room. However, if that cannot be accommodated, an alternative time can be arranged.
- Please ensure a bottle of water is available for her on stage.
- Heather requires a fold-back monitor, placed so that she can see which slides are on-screen from anywhere on the stage.
- Please provide a 16.9 digital data projector, ideally with an HDMI connection.
- It is critical for Heather to have a clear front-stage area, as she will be moving around the stage for maximum audience engagement. A lectern at the front of the stage (center or side) will block your audience's view, so please make sure one is not present.
- Heather requires a wireless lapel or headset microphone for any group of more than 25 people. For groups of 50 or more, Heather requires handheld mics for the audience interaction. A confidence monitor and countdown clock are strongly preferred.
- The song "Remember the Name" by Fort Minor should be played up to the forty-second mark, as Heather walks on and off the stage at the start and end of her presentation. To make it easy, you can play the instrumental version only.
- Heather is happy to be photographed and video-taped; a separate Right of Use Agreement must be authorized by the Customer in that instance.

